

**THE SOUTH AFRICAN COUNCIL FOR THE QUANTITY SURVEYING |
ASSESSMENT OF PROFESSIONAL COMPETENCE**

NAME (IN BLOCK LETTERS)
QS BUILDING CANDIDATES
QS ENGINEERING CONSTRUCTION

0.0

0.0

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ANALYSIS OF DIARY SHEETS FOR MONTHS 19 - 30

ANALYSIS OF DIARY SHEET:

SUB-AREA	AREA	TOTAL	% OF GRAND TOTAL	ANALYSIS OF DIARY SHEETS FOR MONTHS 19 - 30												SUB-TOTAL	ANALYSIS OF DIARY SHEET:						
				19	20	21	22	23	24	25	26	27	28	29	30		31	32	33	34	35	36	
	2.1 Cost Advice and Cost Planning																						
1	Preparing & using cost data	0.00	#DIV/0!														0.00						
2	Preparing estimates	0.00	#DIV/0!														0.00						
3	Undertaking financial feasibility & comparative design studies	0.00	#DIV/0!														0.00						
4	Preparing & using detailed budgets & cost plant; cost checking during design development; compiling & using cost limits	0.00	#DIV/0!														0.00						
5	Preparing & applying cost-in-use studies; life cycle costing	0.00	#DIV/0!														0.00						
6	Preparing & interpreting turnover/cash flow projections & profit/loss forecasts	0.00	#DIV/0!														0.00						
7	Cost control & reporting during pre-contract period	0.00	#DIV/0!														0.00						
8	Appropriate fees scales & conditions of engagement	0.00	#DIV/0!														0.00						
TOTAL		0.00	#DIV/0!	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.0	0.0	0.0	0.0	0.0
	2.2 Contract Documentation																						
1	Preparing of bills of quantities for main or sub-contracts or contracts of supply including the measurement & description of work, & the drafting of preliminaries, preambles & contract conditions. The use of either manual or computer methods is acceptable	0.00	#DIV/0!														0.00						
2	Preparing bills of measurement for final accounts if measured from drawings	0.00	#DIV/0!														0.00						
3	Preparing specifications and/or schedules of rates	0.00	#DIV/0!														0.00						
4	Contractual correspondence	0.00	#DIV/0!														0.00						
TOTAL		0.00	#DIV/0!	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.0	0.0	0.0	0.0	0.0
	2.3 Tendering & Contractual Arrangements																						
1	Formulating or implementing procedures on tendering & contractual arrangements for main or sub-contracts or contracts of supply	0.00	#DIV/0!														0.00						
2	Advising on selection of tenderers; evaluation of & reporting on tenders	0.00	#DIV/0!														0.00						
3	Preparing tenders including compilation of rates for work & preliminaries	0.00	#DIV/0!														0.00						
TOTAL		0.00	#DIV/0!	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.0	0.0	0.0	0.0	0.0
	2.4 Contract Services																						
1	The following are applicable to main or sub-contracts or contracts of supply: Advising on cost during progress of the works, estimating final costs & reporting on the financial effects	0.00	#DIV/0!														0.00						
2	Monitoring of proposed construction methods or sequences & reporting on actual requirements; preparing cost benefit reports on alternative construction methods.	0.00	#DIV/0!														0.00						
3	Cost control during progress of the works	0.00	#DIV/0!														0.00						
4	Preparing valuations for interim certificates	0.00	#DIV/0!														0.00						
5	Analysing contract prices relative to cost recording methods	0.00	#DIV/0!														0.00						
6	Preparing & agreeing final accounts & contract charges	0.00	#DIV/0!														0.00						
7	Reporting on, evaluating & negotiating contractual & extra-contractual issues; contract correspondence; attending site meetings	0.00	#DIV/0!														0.00						

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0.0
0.0
0.0

3 FOR MONTHS 31 - 36

SUB-AREA	AREA	SUB-TOTAL Mnth 31 - 36	SUB-TOTAL Mnth 19 - 30	TOTAL	% OF GRAND TOTAL	SUB-TOTAL Mnth 1 - 18	SUB-TOTAL Mnth 19 - 36	TOTAL	% OF GRAND TOTAL
	2.1 Cost Advice and Cost Planning								
1	Preparing & using cost data	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
2	Preparing estimates	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
3	Undertaking financial feasibility & comparative design studies	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
4	Preparing & using detailed budgets & cost plant; cost checking during design development; compiling & using cost limits	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
5	Preparing & applying cost-in-use studies; life cycle costing	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
6	Preparing & interpreting turnover/cash flow projections & profit/loss forecasts	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
7	Cost control & reporting during pre-contract period	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
8	Appropriate fees scales & conditions of engagement	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
TOTAL		0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	2.2 Contract Documentation								
1	Preparing of bills of quantities for main or sub-contracts or contracts of supply including the measurement & description of work, & the drafting of preliminaries, preambles & contract conditions. The use of either manual or computer methods is acceptable	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
2	Preparing bills of measurement for final accounts if measured from drawings	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
3	Preparing specifications and/or schedules of rates	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
4	Contractual correspondence	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
TOTAL		0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	2.3 Tendering & Contractual Arrangements								
1	Formulating or implementing procedures on tendering & contractual arrangements for main or sub-contracts or contracts of supply	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
2	Advising on selection of tenderers; evaluation of & reporting on tenders	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
3	Preparing tenders including compilation of rates for work & preliminaries	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
TOTAL		0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	2.4 Contract Services								
1	The following are applicable to main or sub-contracts or contracts of supply: Advising on cost during progress of the works, estimating final costs & reporting on the financial effects	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
2	Monitoring of proposed construction methods or sequences & reporting on actual requirements; preparing cost benefit reports on alternative construction methods.	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
3	Cost control during progress of the works	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
4	Preparing valuations for interim certificates	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
5	Analysing contract prices relative to cost recording methods	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
6	Preparing & agreeing final accounts & contract charges	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
7	Reporting on, evaluating & negotiating contractual & extra-contractual issues; contract correspondence; attending site meetings	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!

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0.0	
0.0	
0.0	

3 FOR MONTHS 31 - 36

8	Preparing or interpreting cost/value & other reconciliation statements for management purposes	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
9	Surveying, measuring & recording site information	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
TOTAL		0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	2.5 Specialisation								
1	Taxation allowances & grants	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
2	Planning or programming of contract works	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
3	Resource determination, scheduling & purchasing	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
4	Procurement of plant & materials	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
5	Production cost/quality control, time standards & operational methods	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
6	Productivity methods & evaluation	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
7	Project planning & project management	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
8	Insurance	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
9	Litigation & arbitration	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
10	Insolvency & liquidation	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
11	Planned preventative maintenance	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
12	Schedules of dilapidations	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
13	Technical audits	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
14	Office management including resource allocation, fees & budgets	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
15	Maintenance of buildings	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
16	Research & development	0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
TOTAL		0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
GRAND TOTAL		0.00	0.00	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!

Candidate's signature at (a) & supervisor's signature at (b) at the end of every 3 months

NOTE: Candidates must have completed a total of 600 days before they will be permitted to sit the Practice Problem unless specially exempted.

NOTE: Candidates may only record building or engineering construction experience on a particular sheet. Those wishing to record under both sets of areas may obtain an additional log sheet from the Council.

(a)	(b)
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