

**23 May 2008: EXTRACT FROM THE SACQSP REGISTRAR'S MEMORANDUM TO THE EDUCATION, STANDARDS AND RESEARCH COMMITTEE**

**6 APPLICATION BY A REGISTERED CANDIDATE QS FOR BACKDATING OF EXPERIENCE (RECOGNITION OF PRIOR LEARNING)**

- (i) Registered Candidate QS's only may apply for backdating of professional, practical **quantity surveying** experience gained prior to the date of registration
- (ii) Two alternative types of submissions are available to Candidates who apply for backdating of their professional experience

**Recognition of Prior Learning: Alternative No 1**

The following information should be submitted for consideration by the Registration Committee:

- A letter from the Candidate, requesting backdating of practical, professional **quantity surveying** experience
- A tabulated Project Report, certified by the Candidate's (previous and current) Employer / supervisors (PrQS, PrEng,...), which presents a résumé of the projects on which the Candidate had been employed / applied quantity surveying skills, with details of the **Candidate's personal quantity surveying roles and functions**, referenced in terms of the SACQSP Logbook categories of work to be performed, for example:

**RESUMÉ TO SUPPORT APPLICATION FOR BACKDATING OF PROFESSIONAL EXPERIENCE**

| Project No, date and contract period | Project title, client, project scope, value  | SACQSP Logbook QS skills categories / Candidate's personal <b>quantity surveying</b> roles and functions   | Name of Employer's firm / supervisor's name & registration no. (printed) signature (for certification) and date       |
|--------------------------------------|--|--|---|
| eg<br>No 1: 1999: 6 months           | eg <ul style="list-style-type: none"> <li>• XYZ Golf Estate and Conference Facilities;</li> <li>• John Smith</li> <li>• Conference Centre, clubhouse, residential units, golfcourse and landscaping</li> <li>• R1.5bn</li> </ul> | eg <ul style="list-style-type: none"> <li>2.1.1 Preparing and using cost data</li> <li>2.1.2 Preparing estimates</li> <li>2.2.3 Preparing schedules of rates</li> <li>2.4.3 Cost control during progress of the works</li> <li>2.4.6 Preparing &amp; agreeing final accounts &amp; contract charges</li> </ul> | eg<br>ABC Construction (Pty) Ltd<br><br>Peter Brown, PrEng<br>Reg No 456<br><br><i>Peter Brown</i><br>24 January 2008 |

**Recognition of Prior Learning: Alternative No 2**

The following information should be submitted for consideration by the Registration Committee:

- a comprehensive business / project CV which lists all the projects on which the Candidate has worked during the past 3 years and which provides explicit details

- of the **Candidate's personal quantity surveying roles and functions** on each of those projects, with
- each role / function, on each project referenced to the skills categories listed in the SACQSP logbook
  - the contents of the business / project CV / personal QS roles and functions verified by the Candidate's previous and current employers if any changes in employment have occurred during the past 3 years
  - signed letters of commendation, presented on their original letterheads, from clients and registered consultants with whom the Candidate has worked on the projects listed in the business / project CV. Commendation must be referenced to specific skills identified in the SACQSP Logbook. Each client and registered professional consultant should be given a copy of the Logbook to be used for defining references in attesting to the Candidate's **quantity surveying** competence
- (iii) When received by the Registrar's office, the foregoing information will be submitted to the Registration Committee for adjudication and a recommendation that the Candidate
- (a) acquires a prescribed (enhanced) scope of **quantity surveying** skills and / or experience, presented in a certified report for evaluation by the Committee prior to be admitted to an APC interview; **or**
  - (b) is permitted a shortened supervised / mentored in-training period, but that all other conditions stated in the letter to the Candidate described in foregoing 2.2 (vii) will still apply; **or**
  - (c) is to be admitted to an APC interview without further practical in-training requirements; **or**
  - (d) is to acquire a prescribed (enhanced) scope of **quantity surveying** skills and / or experience, presented in a certified report for evaluation by the Committee, **and** is to pass the Council Examinations prior to submitting an application for admission to an APC interview.

End of extract. 6 June 2008